



Sign Certificate Application

To apply online please visit our website at: www.miamitownship.com

Please provide (1) completed and signed application and (1) full size digital copy of all required plans or (2) paper copies (11x17 preferred) of all plans that show sign dimensions, setbacks, elevations, and (when applicable) any required landscaping plans.

| Property Information | | |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------|
| PROPERTY ADDRESS: | PARCEL NUMBER (REQUIRED IF NO ADDRESS) | |
| Applicant and Owner Information | | |
| APPLICANT NAME | APPLICANT ADDRESS | APPLICANT PHONE |
| OWNER NAME | OWNER ADDRESS | OWNER PHONE |
| Preferred Method of Contact | | |
| PREFERRED CONTACT FOR QUESTIONS OR PICKUP: | | APPLICANT EMAIL: |
| <input type="checkbox"/> APPLICANT <input type="checkbox"/> EMAIL <input type="checkbox"/> OWNER <input type="checkbox"/> PHONE | | OWNER EMAIL: |

Please note all applicable information in each of the corresponding boxes below.

Sign Type Codes: (FS) Free Standing or Pole Sign, (WL) Wall Sign, (WD) Window Sign, (ET) Electronic or LED Message Board, (OT) Other – Please specify type if other.

| | SIGN #1 | SIGN #2 | SIGN #3 | SIGN #4 | Existing #1 | Existing #2 |
|-------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|
| <i>Length</i> | | | | | | |
| <i>Width</i> | | | | | | |
| <i>Total Height</i> | | | | | | |
| <i>Area of Sign</i> | | | | | | |
| <i>Sign Type:</i> | | | | | | |
| <i>Total Elevation:</i> | | | | | | |
| <i>Setback from Right-of-way (Ground Signs)</i> | | | | | | |
| <i>Illumination:</i> | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <i>How will sign be illuminated</i> | <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL | <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL | <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL | <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL | <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL | <input type="checkbox"/> INTERNAL <input type="checkbox"/> EXTERNAL |

| Applicant Signature: | | |
|------------------------|---------------------------|-------|
| APPLICANT'S SIGNATURE: | APPLICANT'S PRINTED NAME: | DATE: |
| | | |